

Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency
& Office of Homeland Security
591 Charles Street
Providence, RI 02904
(401) 228-8000

Meeting Minutes of 08 December 2015
(Submitted by Craig H. Kampmier, Secretary)

ATTENDEES: (• = present)

Member Organization	Representative
American Red Cross	Liz McDonald
Aramark	Robin Guevarez
• Brown University	Henry Huppert
	Stephen Morin
	• Patrick Humphrey
City of Providence, Planning & Development	Dave Everett
City of Providence, Department of Inspections & Standards	Peter D. Carnevale
• Community Group Representative	• Erika Fittro
• Contech Medical	• Collin Guibeau
	Paul Lachance
• Dominion Energy	• Chris O'Connell
Enterprise Products	Gary Waldron
Exxon Mobil	John S. Andrade
• Ferguson Perforating	• Bob Audette
	Bill Ostigay
Holcim US	Barry Nugent
	Scott Smith
• Hudson	Joe Murphy
	• Dennis Leamy
• Johnson & Wales University	• Chris Harwood
	• Susan Mayo
	Richard Moore
Lehigh Cement	Jeffrey Halliday
Lifespan / RI Hospital, The Miriam Hospital	Vacant
• Mahr Federal, Inc.	• Thomas Armstrong
	Carol Gaboriault
	• Elese Morrone
Meeting Street School	Jim Butterworth
• The Miriam Hospital	Kenneth M ^c Parlin
	• Katie Collins
	• Jim Salisbury
	• Jim McKay
Motiva	Michael J. Sullivan

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• Narragansett Bay Commission	• Dave Aucoin
	• Kerry Britt
	NaHon Dean
	• Jim McCaugh
• National Grid	Brendan Cunha
	• Kathleen Sullivan
	• Kimberly Cardosi
Providence & Worcester Railroad	Steve Buckless
	Andrew Zompa
• Providence Emergency Management Agency	• Michael D. Borg
	• Vladimir Ibarra
	Michael Preivity
• Providence Fire Department	• Jeffrey Varone
Providence Port	Steve Curtis
RI Attorney General	Christian F. Capizzo
RIBI Security	Bob Johnson
	Carl Santilli
	Kevin Laiter
• RI Committee on Occupational Safety & Health (RICOSH)	• Jim Celenza
• RI Department of Environmental Management (DEM)	• Jill Eastman
	• Tom Campbell
RI Department of Health (DoH)	David Balbi
RI Department of Labor & Training (DLT)	Function absorbed by DEM
• RI Disaster Medical Assistance Team (DMAT) & Medical Reserve Corps (MRC)	• Craig H. Kampmier
• RI Emergency Management Agency (RIEMA)	• Paul D'Abbraccio
RI Public Transit Authority (RIPTA)	Jamie Pereira
	Michael Vendetti
• RI School of Design (RISD)	• Alan Cantara
	Jennifer Howley
Roger Williams Medical Center, St. Joseph's / CharterCARE Health Partners	Scott Atkins
• Save the Bay	• Michael Russo
Seebald & Associates	Ray Seebald
Sims Metal Management	Michael Weiderman

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			Scott Jacobs
•	Umicore Thin Films	•	Terry McCormack
•	Univar USA		Mike Duchesne
			Mitch Stevens
		•	Brian Strayer
			Michael Turbitt
	U.S. Coast Guard		Keith T. Hanley
			John T. Kondratowicz
			Erin G. Lambie
			Joanna L. Moran
			Joshua I. Nix
			Peter A. Popko
			Nick Prucks
			Matt Massey
			Peter Freese
	U.S. Dept. of Labor, Occupational Safety & Health Administration		Ed Conway
	U.S. Environmental Protection Agency Region 1		Jim Gaffey
	Women & Infants Hospital		Steve Martin
			Matt Griswold
	Rentsys		Sandy Ruzanski
	The Response Group		Fellicia Balbi
	Member(s) of the Public		

- Meeting was called to order at 10:03 a.m. by Chairperson Jeffrey Varone, Battalion Chief, Providence Fire Department, in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.
- The Pledge of Allegiance was spoken.
- Minutes from the 09 June 2015 and 08 September 2015 meetings were postponed until Old Business later in the meeting.
- Self-introductions were made by attendees for the benefit of those new to the meeting.

Correspondence / Handouts: No correspondence; handouts addressed under PEMA, and Providence Fire.

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Reports

City of Providence:

Communications:

No Report

Emergency Management Agency (PEMA): *Michael D. Borg, Director*

- Peter Gaynor, Director, RI Emergency Management Agency (RIEMA), has purchased a program. Code Red, for mass notification throughout Rhode Island. Hence forth PEMA will use Code Red for mass notifications, e.g. shelter in place. The program augments with other systems. Messages can be sent by text, voice mail, or email depending upon how you would like to send the information. The program has geo-fencing or a virtual barrier which permits the message to be isolated to the Providence addresses affected and not be sent to everyone within Providence.
- Encourage businesses, commuters, homes to sign-up. Share with all employees. You can sign-up online via the PEMA website. There is no limit to the number of addresses. Call lists can be built for emergency communications.
- PEMA will use Code Red with weather, flooding, severe traffic, parking bans; not just the emergency type of incidents for which our recent notification program, or Reverse 911 have been used.
- PEMA can limit who receives a message, isolating it to a specific area. They can coordinate with an organization like a university that has a notification system, and put the system into Code Red.
- Copies of the brochure on the Code Red Notification System and enrollment form were available on the front table.

Providence Fire Department: *Battalion Chief Jeffrey Varone (LEPC #2 Chairperson)*

- Hazardous materials incidents since last meeting: Three (3) white powder; one (1) diesel, and one (1) motor oil in a gasoline station.
- Having written a Providence Fire Department policy on Suspicious Activity Reporting, he thought it was germane to our LEPC and adapted it accordingly. The document was reviewed. Copies of LEPC #2 Suspicious Activity Reporting (SAR) were made available.

Inspections & Standards:

No Report.

Mayor's Press Office:

No Report.

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Planning & Development:	No Report.
Police Department:	No Report.
Public Property:	No Report.
Public Schools:	No Report.
Public Works:	No Report.
Solicitor's Office:	No Report.
Tax Assessor:	No Report.

State of Rhode Island:

Department of Environmental Management (DEM):

- Tom Campell, DEM Emergency Response, has assumed responsibility as Coordinator Tier II Submissions. Governor Raimondo has removed the function from the Department of Labor and Training (DLT) and assigned the responsibility to DEM.
- Visit the webpage on Tier II.
- There will be a Tier II workshop on 21 January at Amica in Lincoln, and at Exeter Job Corps on 28 January.
- EPA has fined companies for noncompliance during this past year.

Department of Health (DoH):	No Report
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Department of Labor and Training (DLT):	---
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Emergency Management Agency (RIEMA):

State Emergency Response Commission (SERC):

- A SERC meeting was conducted yesterday. A rail exercise will be conducted tomorrow at Wyatt; a Table Top Exercise involving a release from rail cars.

RI Public Transit Authority (RIPTA):	No Report
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Federal Government:

U.S. Department of Labor, Occupational Safety and
Health Administration (OSHA):

No Report

U.S. Environmental Protection Agency (EPA):

No Report

U.S. Coast Guard - Sector Southeastern New England:

No Report

Colleges/Universities:

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Brown University:	No Report
Community College of Rhode Island (CCRI):	No Report

Johnson & Wales University (JWU): *Chris Harwood*

- Siren test was conducted on 20 November. A programming issue with the siren has been resolved.

Providence College (PC):	No Report
Rhode Island College (RIC):	No Report
Rhode Island School of Design (RISD):	No Report
University of Rhode Island (URI):	No Report

Hospitals:

[¹: Care New England; ²: Lifespan; ³: CharterCARE Health Partners]

Butler Hospital ¹ :	No Report
Hasbro Children's Hospital ² :	No Report
Providence VA Medical Center:	No Report
Rhode Island Hospital ² :	No Report.
Roger Williams Medical Center ³ :	No Report

The Miriam Hospital ²: *Katie Collins*

- September: A water loss Table Top Exercise went well. Evacuation Team training was conducted.
- November: An active shooter and mass casualty Full Scale Exercise was conducted.
- December: A planning meeting will address the 2016 calendar.

Women & Infants Hospital ¹ :	No Report.
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Non-Governmental Organizations:

American Red Cross (ARC):	No Report.
RI Committee on Occupational Safety & Health (RICOSH):	No Report

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Industry:

(1) Facility Representatives / Owners:

- (Add)ventures
- Abeniqui Carriers
- Abraham Lichaa Co LLC
- Applitek Technologies Corp
- Armbrust International LTD
- Bananagrams, Inc
- Belvoir Properties Inc
- Bitumar / Hudson
- Carelink
- Coastal Medical
- Coletta's Collision Ctr
- Contech Medical
- Country Tire Shop
- Crisloid Inc
- Cumberland Farms
- Danecraft Inc
- Dimeo Construction
- Dominion Energy
- Dunkin' Donuts
- Exxon Mobil
- Ferguson Perforating
- Fire Works Catering
- Frank Morrow Co
- GTECH
- Holcim
- J Broomfield & Sons

- Key Span Energy:
 - Improving security guard awareness about suspicious activity(ies).
 - Liquefaction. Working on extracting gaseous form from East Providence pipeline to make liquid, rather than trucking in from Everett, MA.

- Lehigh Cement Company
- Maguire Group

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- Mahr Federal:
 - Completed annual Right-To-Know training.
- Marr Scaffolding
- Metals Recycling, LLC.
- Morton Salt
- Motiva
- Narragansett Bay Commission
 - Health & Safety Training:**
 - September* – Annual Hazardous Waste Awareness Training for applicable Field's Point Operations & Maintenance (O&M) employees
 - October* – Annual Audiograms conducted on-site for applicable NBC employees
 - November* – On-site 40 Hr. Hazwoper training for 10 NBC employees. NBC has 45 employees trained to the "awareness level" in order to assist first responders in the event of an emergency at one of NBC's wastewater treatment plants or throughout NBC's Servicing District. 8 Hr. Refresher training is being conducted by the RI Fire Academy. Was scheduled for September, but had to be postponed until January 2016. Powered Industrial Trucks Classroom training was conducted for new hires and all O&M staff at NBC's Bucklin Point WWTF in East Providence
 - December* – Annual Hazcom/GHS/Right-to-Know training being conducted for applicable Field's Point O&M employees
 - Providence Fire Department conducted a successful confined space rescue drill at the Field's Point WWTF. The drill involved a NBC Operator who had slipped and broken his ankle while cleaning at the bottom of an open-air clarifier tank.
 - This type of drill is not only an annual requirement under OSHA's Confined Space Standard, but it also benefits first responders so they can become more familiar with the layout of Field's Point.
 - Emergency Preparedness Activity:**
 - September – Met with PEMA to begin serving on their Hazard Mitigation Committee.
 - Organized and participated in a full-day RIWARN Emergency Response Seminar and TTX at the Providence Water Treatment Plant in Scituate. Very well attended and funded for free by EPA.
- Narragansett Improvement Company

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- National Grid
 - National Perinatal Information
 - Northeast Dist
 - Northeast Orthotics
 - Ocean State Technical SVC LLC
 - Ov's Restaurant
 - Pace Organization
 - Perinatal Consultants: New Beginings
 - Pete's Tire
 - Providence Community Health
 - Providence-Worcester Railroad Company
 - Quinlan Co
 - Read & Lundy Inc
 - Rhode Island Monthly
 - Rhode Island Recycled Metals
 - RIBI Security
 - Save the Bay
 - Schnitzer Steel
 - Seaplane Diner
 - SIMMS Metal Management
 - Spectrum Coatings Laboratories
 - Sprague Energy
 - Stericycle Environmental Solutions
 - Sterry Street Towing
 - TEPPCO
 - The Barking Lot
 - Univar
 - Verizon
 - Vision 3 Architects
 - Walco Electric Company
 - Warren Equities Inc
- (2) Providence Harbor Co-op:

Old Business:

- Community Group Representative. Erika Fittro was introduced as a Providence resident interested in serving in the vacant position of Community Group Representative, and was accepted as such.

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- Elections. Postponed from the September meeting, the PEMA Director facilitated the election process. Chairperson: Jeffery Varone, Battalion Chief, Providence Fire Department; Vice Chairperson: Vladimir Ibarra, Deputy Director, Providence Emergency Management Agency & Office of Homeland Security (PEMA); Secretary: Craig H. Kampmier, Rhode Island Disaster Medical Assistance Team & Medical Reserve Corps (RI DMAT & MRC).
- Postponed from the beginning of the meeting, LEPC minutes from the June and September 2015 meetings were approved.

New Business

- Department of Labor and Training representative for public sector workers. The Vice Chair will follow up.
- The annual port evacuation exercise, as required to rehearse our plan, will be conducted on 25 May 2016. Information about the first planning meeting and location will be sent out.

Adjournment: The meeting adjourned at 11:07 a.m.

The next LEPC 2 Quarterly Meeting will be held on TUESDAY 8 March 2016 at 10:00 a.m. in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.

Entering the parking garage, if there is an attendant, please tell the attendant you are attending the LEPC meeting; do not take a parking stub.